

## **John F. Kennedy Presidential Library and Museum Returned Peace Corps Volunteer Collection Collection Policy**

The Returned Peace Corps Volunteer (RPCV) Collection at the John F. Kennedy Library and Museum (JFKL) collects original documents and archival materials created and/or received by Returned Peace Corps Volunteers during their official time of duty. The focus of this collection is for the years 1961-1963, the years of the Kennedy Administration. Materials include, but are not limited to: letters, photographs, official and draft reports, articles and, memoirs, and Oral Histories created as part of the Kennedy Library RPCV OH program.

In accordance with the provisions of law (44 U.S.C. 2101-2207 and 2301-2308 and Pub. L. 98-497) and the regulations for the public use of records (41CFR 10561), the Director is responsible for developing and carrying out a program for the acquisition of manuscript materials. In developing this program, the Director will establish priorities for solicitation of Returned Peace Corps Volunteers related materials in consultation with the general JFK Library Collection Policy, the Chief Archivist and the Peace Corps Archivist. This collection policy additionally provides guidance on administrative, professional, and technical matters directed by local circumstances which are not defined in the Presidential Libraries Manual 1401.

The objective of the RPCV collection policy is to ensure that original records are collected that document the personal experience and work of volunteers in the years of the Peace Corps directly relating to its inception and to the years it was active during the Kennedy Administration, 1961-1963. Materials created and gathered after 1963 will be accepted only subject to approval of the JFKL Director. Historical materials appropriate for acquisition into the Returned Peace Corps Volunteers Collection include: reports, letters home, original newspaper articles written by or about a volunteer about their work, project plans, staff reports, training materials, slides, original negatives, and/or prints, film, videocassettes or audiovisual records so long as they related directly to official Peace Corps duties. Materials that relate to social events, trips, and other personal activities outside of official Peace Corps duties are not accepted. Items such as scrapbooks or diaries, which mix official and non-official records, will be considered on a case-by-case basis. Printed materials should be limited to memoirs that describe a RPCV's Peace Corps experience. Photos of large groups of volunteers should be limited to a single representative item. The JFKL will not accept donations of over 50 audiovisual items.

Oral Histories must be created in accordance with the official JFKL RPCV Oral History program, using the guidelines and procedures established by the RPCV OH coordinator. Oral Histories created outside of the JFKL RPCV OH program will only be accepted at the discretion of the Director.

If materials are donated that do not meet the above guidelines, they will be returned to the donor. The JFK Library will not accept unsolicited materials into the RPCV collection. Exceptions will be evaluated by the Director or Chief Archivist on a case-by-case basis.